|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Project Information | | | | | | | |
| **Project Name** |  | | **Date** |  | | | |
| **RITM** |  | | | |
| **CS** |  | | | |
| **Requestor Name** |  | | **Email** |  | | | |
| **Primary Investigator** |  | | **Email** |  | | | |
| **IRB Number** |  | | **IRB Expiration Date** | |  | | |
| **IRB PI Name** |  | | **IRB PI Email** | |  | | |
| **Will you need Data Management Services?** | | | | |  | | |
| **Will this Report/Data Set be Shared with a Non-UCSF Third Party?** | | | | |  | | |
| **Third Party Contact Information** | | | **Will the third party take possession of the data set/report on their third-party system?** | | |  | |
| Name:  Institution:  Email:  Phone: | | | **Name of third-party System:** | | |  | |
| **Is this third-party system in its final design?** | | |  | |
| Funding Information | | | | | | | |
| **Business Unit** | **Fund** | **Department ID** | **Project ID** | | **Function** | | **Activity Period** |
|  |  |  |  | |  | |  |
| Data Pull Frequency | **Patient contact for recruitment?** | **MyResearch Account Name** | **UCSF/ZSFGH** | | **De-identified, Identified, or Limited Dataset**[[1]](#footnote-1) | | |
|  |  |  | UCSF  ZSFGH | |  | | |
| Admin Only | | | | | | | |
| Estimated hours to complete request: | | | | | | | |
| Did the researcher apply for scholarship? | | | | | | | |

|  |  |
| --- | --- |
| Data Request Information | |
| General Project Description |  |
| Data Source |  |
| Cohort Description |  |
| Expected Cohort Size |  |
| Inclusion Criteria |  |
| Exclusion Criteria |  |
| Data Elements |  |
| UCSF Required Acknowledgement | |
| All publications resulting from the utilization of UCSF Academic Research Services and CTSI resources are required to credit the CTSI grant by including the NIH Funding Acknowledgement provided below.  In addition, please consider inviting your Academic Research Services analyst to become an author on your manuscript if his or her contributions meet the criteria for authorship.  This typically includes the acquisition of data as well as a contribution to drafting the manuscript.  NIH Funding Acknowledgement:  This publication [or project] was supported by UCSF Academic Research Systems, and by the National Center for Advancing Translational Sciences, National Institutes of Health, through **UCSF-CTSI Grant Number**UL1 TR991872. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of UCSF or the NIH. | |

1. [Definitions of de-identified, identified, and limited dataset](http://irb.ucsf.edu/definitions) [↑](#footnote-ref-1)